

Annual Progress to Degree Form

The purpose of this evaluation is to provide a mechanism for the student to learn about their overall progress to degree and identify areas of strengths and weakness in the student’s development as an independent scientist. Please see the “Doctoral Degree Requirements” section of the handbook for details about the Committee Meeting.

- Annual Committee Meeting must be completed by August 31 of each year
- Schedule meeting, reserve room and/or send meeting link, and notify committee members and MCP Program Office
- Distribute the project summary and a completed copy of this form to all committee members at least one week prior to meeting
- At some point during the meeting, a discussion with the student should occur with the Advisor/PI out of the room. This conversation provides an opportunity for the student to confidentially discuss any concerns with the advisor/laboratory/peers, as well as issues related to work-life balance or mental health. For the latter, MCP also suggests that students visit <https://www.uhs.wisc.edu/mental-health/>
- A completed copy of this form must be completed by the committee chair and returned to the MCP Office or an enrollment hold may be placed in the student record.

Student Name:	
Date of Meeting:	
PI/Advisor Name:	1.
Other Committee Members:	2.
	3.
	4.
	Additional member(s), if any:
Expected PhD Defense Date:	

An **Individual Development Plan (IDP)** is required for all students in the MCP program and required for any graduate student supported by NIH funding. Has the student created an IDP and updated it within the past year?

Yes No

Accomplishments and Goals during past year (Completed by student).

List of Presentations, Honors, and Awards (Examples: NIH training grant, fellowships, campus or national awards, etc. Include date, event, and title of seminar/event.)

List of Publications (please provide full references of work that is published or submitted):

List of Other Activities (Examples: teaching experience, participation in organizations or on committees, professional or volunteer experience):

Progress to Degree (Completed by student. What do you think is required to complete your PhD? What further resources do you need to accomplish that goal? How do you intend to remedy any deficiencies that you have toward that goal? What are your plans for the coming year?)

The following is to be completed by the thesis committee.

Please assess the student's progress on each program learning goal based on expectations for this stage of their graduate career. Select one response for each goal below:

Goal:	Assessment:
1. Exhibit a broad understanding of the pharmacological principles that underlie all biological processes.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
2. Aware of current limitations of this discipline and strategies required to advance the field of pharmacology.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
3. Create new approaches in research, scholarship, or performance to extend knowledge in their field.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
4. Conduct independent research using a breadth of pharmacological processes.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
5. Think critically to address research challenges.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
6. Collaborate with other investigators within or outside the thesis lab.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
7. Foster ethical and professional conduct in the sciences.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
8. Communicate complex ideas in a clear and understandable manner.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
9. Explore career development opportunities in industry, government, and academia to realize professional goals and paths.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations
10. Develop teaching and mentoring skills in lecture, laboratory, and/or outreach settings.	<input type="checkbox"/> Exceeds expectations <input type="checkbox"/> Meets expectations <input type="checkbox"/> Does not meet expectations

Overall evaluation of the student's progress: (Includes student's progress to degree, major strengths and weaknesses, and concerns you may have for the student.)

Please discuss all issues raised in the preceding section with the student. Please describe any suggested plan of action:

Suggested Professional and/or Career Development activities:

Signatures:	
Student:	
Advisor:	
Committee Member:	
Committee Member:	
Committee Member:	
Committee Member:	